

POSTING A PROFESSIONAL WIKI CONTRIBUTION



1. **Click** the WikiTask tool on your LearningFront homepage.
2. **Search** by the keyword: **Professional**
3. **Add** the WikiTask entitled "Professional WikiTask Contributions - AD682 Summer 2017" to your Task Folder in TaskBuilder.
4. **Click** "Wiki It" next to the WikiTask title in your Task Folder. This will load the WikiTask into your TaskBuilder Editor.
5. **Add** your contribution according to instructions on the WikiTask and click **SAVE**.
6. **Return to your Task Folder and be sure to click "Stop Editing" next to the WikiTask title to allow other colleagues to make contributions to this WikiTask.**
7. **Alert** your instructor or coach and your *Technology for School Leaders* colleagues in a Team Message when your professional wiki contribution is posted according to the criteria for this program product.